

Riverside County Training Officer's Association

Meeting Minutes – January 10, 2007

Corona Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings	Murrieta
Craig Kodat	Riverside City
Bill De la Hoya	Riverside City
Holly Bow	RCC
Phil Kelleher	Morongo
Mike Kelleher	Riverside County/CDF
Denise Ellison	CDCR
Dave Shoemaker	Corona
Steve Soltz	RCC
Mark Gilman	Norco
Alex Greg	Riverside County/CDF
Steve Diaz	Riverside/CDF
Robert Van Nortrick	Cathedral City
Mark Avner	Palm Springs

PRESENTATIONS

None

MINUTES

The December 2006 minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$74,225.33
Accounts Receivable	\$28,915.00
Total	\$103,104.33

The procedures are being adjusted to resolve the A/R issue with Riverside County Fire.

TRAINING CALENDAR

Driver Operator 1A and 1B – Working on plans to host the classes at the old Morongo Casino. There will be two presentations for each class. Dates should be announced prior to June.

Fire Control 3 (Arnold Heights) – Issues still have not been resolved between JPA and the property owner.

Rescue Systems 1 – An open class is scheduled in Corona in April. There was discussion about State Fire Training now requires Low Angle Rescue class as a prerequisite for RS-1. If this is the case, the academy will no longer present RS-1 but may present the Low Angle class instead.

Low Angle Rescue scheduled for February 2nd to 4th.

Multiple Arson/Serial Arson in Corona, April 17-20, Cost \$110. This will be Presented by Doug Allen.

NWCG, Fire Cause & Origin, Hoping to get college curriculum approved and schedule the class.

The SFT Ethics is scheduled for February 20th at Clark. RCTOA instructors will have priority to register for this class.

ICS-200 – February 26 & 27 at Corona.

Prevention 1A & B March 12-16 & April 2-6 at Corona

Hazmat FRO, February 24 & 25, \$45

Fire Control 4 A&B, February 16 in Indio, March 30 at CTC, April 13 at CTC and April 20th in Indio.

RCC FIRE TECH ADVISORY COMMITTEE

Hiring for a new RCC Director of Fire Tech closed on January 9.

RCC will be using online registration students. A link to the instructions can be found on the RCTOA website.

FF1 Academy – Academy 13 starts February 26. 27 recruits have registered. They can accommodate 32 recruits. The Pablo Cerda award has been established for the Academy. One student will be selected to receive the award from each academy.

Truck Academy – The current academy is underway. There are 32 students attending. March academy is full. The academy needs tower space on March 14 & 16 for Salvage and Scenarios.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – Discussion on County Wide Communications, AMR has upgraded communications in all their units.

Community Colleges – Plans for moving forward for new tower in Thousand Palms.

San Jacinto College – Fall classes start soon.

So Cal TOs – Next meeting February 6th in Bakersfield. The April 3rd meeting will be in Orange County and will review wildland entrapment.

State Fire Training – No report.

Asset Committee – No update

UNFINISHED BUSINESS

FLAG Trailer Training – No Update

College Contract – No Update. Mike Jennings will contact Bill Vincent with RCC to follow-up.

Liability Insurance – Chief Jennings Requested a quote from a provider.

Workshop - Will be one day on April 11th at Morongo. Topics will be budget and SFT/NWCG issues. Phil Kelleher will order T-Shirts (Red).

New meeting schedule - verified.

NEW BUSINESS

Riverside County Arson Taskforce is up and running again. Participating agency reps should contact Ron Beverly at Palm Springs Fire. The Arson Taskforce is part of the Fire Prevention Officers organized under the County Fire Chiefs' Association.

Many of our classes have been denied by State Fire Training. Motion to create a Committee to move FSTEP Classes to NWCG

Doug Allen would like RCTOA to purchase finger printing supplies for Investigation 1B. Consensus was to allow that

The old hospital at March Air Base is being offered to County Fire. They are hoping to use the building for high rise training.

ANNOUNCEMENTS / ROUNDTABLE

Avner, Palm Springs in the middle of a 4-week academy.

De LaHoya, 25 people in backgrounds preparing for new hiring. New construction on the new tower is going on.

Shoemaker, Corona recruit academy graduated on January 6. Corona's Ladder 7 is in now in service.

Soltz – Improvements at Clark may involve moving the roof props.

Jennings, Murrieta is plans to open a 5th station by July of 2007. Training Captain approved. They will be hiring 12 new firefighters.

ADJOURNMENT - meeting adjourned at 11:49 hours

NEXT MEETING – February 14, 2007 at Riverside Fire Department.

Riverside County Training Officer's Association

Meeting Minutes – February 14, 2007

Riverside Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings	Murrieta
Bill Roth	Hemet
Deano Esades	Pechanga
Mike Fisher	Riverside City
Craig Kodat	Riverside City
Bill De la Hoya	Riverside City
Holly Bow	RCC
Phil Kelleher	Morongo
Dave Shoemaker	Corona
Mike Porter	Corona
Steve Soltz	RCC
Frank DeBoer	Norco
Natalie Hannum	RCC

PRESENTATIONS

Target Safety made a presentation on their online training system.

MINUTES

The January 2007 minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$96,097.70
Accounts Receivable	\$33,935.00
Total	\$130,032.70

TRAINING CALENDAR

Driver Operator 1A is scheduled for April 9-13 & May 7-11. Driver Operator 1B is scheduled for April 23-27 & May 21-25. Both will be held at Morongo Fire Dept.

Member agencies with a need for this training please notify Holly Bow.

No new information on Arnold Heights lives fire training.

Rescue Systems 1 for the Fire Academy is scheduled in Corona in April.

SFT Low angle class will not be required for Rescue Systems 1 at this time.

NWCG fire cause and origin is pending curriculum approval.

So. Cal TOs will be presenting the Ethics class in Corona in October.

RCTOA will host So. Cal TOs Ethics class on our Website

Multiple Arson/Serial Arson in Corona, April 17-20, Cost \$110. This will be presented by Doug Allen.

The SFT Ethics is scheduled for February 20th at Clark. Class is full with a waiting list.

ICS-200 – February 26 & 27 at Corona.

Prevention 1A & B March 12-16 & April 2-6 at Corona

Hazmat FRO, February 24 & 25, \$45

Fire Control 4 A&B, February 16 in Indio, March 30 at CTC, April 13 at CTC and April 20th in Indio.

RCC FIRE TECH ADVISORY COMMITTEE

Natalie Hannum has taken the position as the Director of Fire Tech for RCC.

RCC Semester classes start this week.

The EMT pre-requisite is creating a challenge to fill the academy

FF1 Academy - The current academy has 31 recruits. 2 were lost to CPAT. Need a structure to burn for the Fire Control 3 presentation.

RCC will be using online registration students. A link to the instructions can be found on the RCTOA website.

Truck Academy – purchased a new smoke machine at a cost of \$286. It is performing well so far. Contact Steve Soltz for more information.

March academy starts March 5th. The academy needs tower space on March 14 & 16 for Salvage and Scenarios. Next academy will be the open enrollment academy.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – RCTOA's next meeting is our joint meeting with the County Chief's. The annual report will be presented at the meeting.

College of the Desert – No Report

San Jacinto College – 3rd week of core classes.

So Cal TOs – February meeting was held in Bakersfield. Discussion on the EMS conference and California TOs will be more involved in the future. The April has been changed to the 26th. Will be in Orange County and will review wildland entrapment.

State Fire Training – STEAC approved blue print 20/20 document and it will be forwarded to the State Fire Marshall. The RCTOA truck academy curriculum is being reviews for approval by STEAC. Instructor 1A & 1B is being revised and an Instructor 1C course is being developed. Hybrid delivery (partly online) for level one classes has been approved with a pilot program that will be delivered through Alan Hancock College.

Asset Committee – No update

UNFINISHED BUSINESS

FLAG Trailer Training – No Update

College Contract – No Update. Mike Jennings will contact Bill Vincent with RCC to follow-up.

Liability Insurance – Chief Jennings has requested a quote from a provider but has not received a response.

Workshop - Will be one day on April 11th at Morongo. Topics will be budget and SFT/NWCG issues. Phil Kelleher will order T-Shirts (Red). Budget for 2007 1-day workshop was set at \$2,500.

Holly provided a Course Budget Analysis and a Department Annual Report.

NEW BUSINESS

Chief Hawkins has asked our group to assist in coordinating an I-Zone drill in the Lakeland village area for May/June.

E-mail Mike Jennings with any concerns your department has with State Fire Training.

The group authorized an increase in Holly's approved work hours to upto15 hours per week.

Honor Guard Academy has been rescheduled to September.

ANNOUNCEMENTS / ROUNDTABLE

Roth, Needs assistance on March 21 for Engineer test.

Kelleher, Morongo no longer has a full time EMS coordinator. Now has an operational B/C.

Esades, Pechanga has hired Darryl Cleveland from Corona as the new EMS BC.

Soltz – Truck academy will be at Corona on March 14 and in Riverside March 16.

Improvements at Clark may involve moving the roof props.

Fisher – 24 new firefighters in two groups. We will be hosting 2 separate, two-week mini-academies. Also, looking for information regarding test integrity. New tower construction is moving quickly, completion expected in February of 2008. Captains test coming in May.

ADJOURNMENT - meeting adjourned at 12:30 hours

NEXT MEETING – March 15, 2007 with the County Chiefs at Clark Training Center.

Riverside County Training Officer's Association

Meeting Minutes – March 15, 2007

Riverside Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0954 hrs. A quorum was recognized by the count departments represented.

ATTENDANCE:

Holly Bow	RCC
Natalie Hannum	RCC
Steve Diaz	Riverside County
Frank Deboer	Norco
Steve Soltz	RCC
Bill De la Hoya	Riverside City
Craig Kodat	Riverside City
Mike Porter	Corona
Deano Esades	Pechanga
Mark Avner	Palm Springs
Mike Mulhall	Idylwilde
Bill Roth	Hemet
Mike Jennings	Murrieta
Dave Shoemaker	Corona

PRESENTATIONS

None.

MINUTES

The February 2007 minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$109,665.97
Accounts Receivable	\$47,980.00
Total	\$157,645.97

TRAINING CALENDAR

Driver Operator 1A, April 9-13

Driver Operator 1B, April 23-27, both classes at Morongo. Please notify Holly if your agency needs spots in the class. We will be purchasing cones for the class. Course cost will be \$130 for each class.

Fire Control 3 at Arnold Heights – Chris Kemp is leading the project now. Presently trying to work with AQMD for approval.

RS-1, Open class, April 23-27 and Academy Class April 30-May 4.

NWCG Fire Cause and Origin still pending curriculum approval.

Grant Writing Workshop – There is some interest in this topic and we are looking into hosting a class in the Fall.

Serial Arson class in Corona, April 17-20, Cost \$110. This will be presented by Doug Allen.

Prevention 1B in Corona, April 2-6.

Fire Control 4A/B, March 30 at Clark Training Center, April 20 in Indio.

RCC FIRE TECH ADVISORY COMMITTEE

College is working on accreditation. This involves re-evaluating the work load on Holly and Christy and requesting the college re-classify their position.

We Discussion on the RCC EMT failure rates and how we can resolve the impact on Fire Academy enrollment.

VETEA funding from the state. RCC is seeking auto extrication equipment and radios for the academy. Planning to host a workshop for instructor development.

Working with SFT on developing instructors for the hybrid classes.

Firefighter Academy – Started with 29, now at 28. Seeking a building for Fire Control 3. The idea of a part-time academy was presented and will be researched further.

Truck Academy – Current academy is going well. May academy is full. Getting a lot of interest from out of region departments. If your agency needs spots in the November class, please notify Steve by September.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – Delivered annual report at meeting today.

College of the Desert – Still hoping to establish a relationship with them.

San Jacinto College – Nothing new.

So Cal TOs – The Annual entrapment seminar will in Irvine on March 26th.

State Fire Training – Still questions about when the new low angle requirements will be in effect. We will be moving our NWCG curriculum classes away from SFT. New certificate fees are: FSTEP \$20, CSFTES \$80.

Asset Committee – Looking for the bar code tags. Natalie advises they are in the RCC office at Clark.

UNFINISHED BUSINESS

FLAG instructor training the trainer – Still trying to establish dates.

College Contract – Provided to Natalie to move forward.

Liability Insurance – Looking for a volunteer to obtain a quote. Corona will looking into it.

Annual workshop – We may need to reschedule.

County Fire is planning an I-Zone drill with cooperating agencies, Scheduled for June. The Date will be announced.

NEW BUSINESS

Request from Chief Ortero to provided funding to entertain a Bombero group. This request was not supported.

ANNOUNCEMENTS / ROUNDTABLE

Mike Jennings – Pendleton Fire School is scheduled for Jun 4 – 8. A planning meeting will occur in early April. Murrieta will be seeking assistance for a Captains promotional exam on March 27.

Steve Diaz – Accepted a new position in the department and will be transitioning out of the Fire Academy coordinator position.

Mark Avner – Palm Springs is looking for information on a injury/death policy.

Bill Roth – Hemet is pursuing a public safety tax that will be on the November ballot.

ADJOURNMENT - meeting adjourned at 11:53

NEXT MEETING – April 11, 2007, Annual Workshop in Morongo.

(Incomplete) Riverside County Training Officer's Association

Meeting Minutes – May 9, 2007
Hemet Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings, Murrieta
Alex Gregg, Riverside/CDF
Dave Shoemaker, Corona
Mark Wilde, Corona
Mark Gilman, Norco
Phil Kelleher, Morongo
Steve Diaz, RCC/Academy
Daniel Heiser, RCC/Academy
Tony Mecham, Riverside/CDF
Craig Kodat, Riverside City
Bill Roth, Hemet
Dan Lopez, Murrieta
Holly Bow, RCC
Mark Avner, Palm Springs
Robert Van Nortrick, Cathedral City

PRESENTATIONS

None.

MINUTES

The March meeting minutes were reviewed and approved with corrections.

TREASURER'S REPORT

Checking / Savings	\$153,902.01
Accounts Receivable	\$37,230.00
Total	\$191,132.01

County Fire A/R summary has been reduced by \$8,000 since April.

TRAINING CALENDAR

Fire Control 3, Arnold Heights, Chief Mecham has meet with the new AQMD inspector, Rick Gluck, who seemed very helpful regarding fire department training burns.

RS1 – Two classes held in Corona in April. Need to schedule two more classes. One for County Fire and one for the RCC academy possible in the Fall of 2007.

NWCG Fire Cause & Origin, No new information

S-290 in Corona, May 17, 19, 24 & 25.

Instructor 1B, Tentatively set for June 22 at Clark Training Center. It will run 4 consecutive Fridays and the following Saturday.

The RPT program is planning to offering a number of I-300 classes in the Fall.

RCC FIRE TECH ADVISORY COMMITTEE

Natalie is trying to get a part-time firefighter 1 academy approved. Also trying to get The RCC/RCTOA agreement that identifies our partner ship with the college goes to the College Board approval in the June meeting.

VTEA funding approved at \$31,000 for training equipment

The group discussed Dan Coffman's announcement of the hybrid/distance learning. These classes will provide State Fire certification.

Firefighter Academy – Academy 13 Graduates on 10:00 am, Friday, May 18th at Landis Hall, RCC. The academy will continue to run RS-1 until the SFT low angle

Truck Academy – Academy is ongoing. Starting this Fall, Riverside County fire will be running an in house truck academy for their personnel and will no longer be sending students to the RCTOA Truck Academy.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – No Report

College of the Desert – Tower in Thousand Palms will break ground in June

San Jacinto College – No Report?

So Cal TOs – Next meeting will be August 7th in Santa Fe Springs. Mike Bryant will be making a presentation. Fresno symposium is the week of November 7th.

State Fire Training – Holly visited State Fire Training and discussed the RCTOA letter of concern that was forwarded by the Riverside County Fire Chiefs with Chief Richwine. State Fire Training staff felt that our issues I-300, State Fire Training has agreed that the I-300 curriculum can be run at 18 to 24 hours.

Asset Committee – No Report

UNFINISHED BUSINESS

Fire Control 4A&4B train-the-trainer need. We will attempt to schedule a class in conjunction with the Fall academy and allow the student instructors to participate in

I-Zone drill in Lakeland Village, June 20 – Contact Chief Jennings with apparatus designators and overhead personnel you would like to participate. Evaluators will be on site and available to sign task book items. Consider using this opportunity for maintaining currency in CICC positions. The drill will be canceled if significant fire activity is occurring the night before.

Discussed SFT Letter of concern and the response from the Fire Chief's Assoc. They would like use to provide specific details on the problems we have encountered.

NEW BUSINESS

Refund to ??

ANNOUNCEMENTS / ROUNDTABLE

ADJOURNMENT - meeting adjourned at 11:50

NEXT MEETING – June 13, 2007, Norco Fire Department

Riverside County Training Officer's Association

Meeting Minutes – June 13, 2007

Norco Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was not present at this meeting.

ATTENDANCE:

Mike Jennings	Murrieta
Dennis Ellison	Cal. Department of Corrections
Steve Soltz	RCC/Truck Academy
David Shoemaker	Corona
Frank de Boer	Norco
Craig Kodat	Riverside
Dan Lopez	Murrieta
Dan Heiser	CDF/RRU
Bill De La Hoya	Riverside
Mike Kelleher	CDF/RRU
Holly Bow	RCC

PRESENTATIONS

None.

MINUTES

The May, 2007 minutes were reviewed but not approved at this meeting.

TREASURER'S REPORT

Checking / Savings	\$159,614.09
Accounts Receivable	\$18,525.00
Total	\$178,139.09

TRAINING CALENDAR

Fire Control 3/Arnold Heights – AQMD will not allow any significant burning in the Arnold Heights area. The project is dead.

RS-1 class for the academy in late December.

Fire cause and origin. NWCG-210 class is logistically difficult to put on. It requires 43 live burns. Instructor Doug Allen is recommending that we no longer pursue this.

Instructor 1B scheduled for next Friday but is at risk of cancellation due to low enrollment.

Hazmat FRO at CTC on 7th & 8th of July hosted by CDF.

Hazmat Technician courses in Corona, October, November, December
Doug Campbell will present his fire behavior prediction system in Murrieta on June 22nd.
Kim Alyn will present leadership concepts in Murrieta on August 13th.
A State Fire Regional Instructor Orientation will be hosted at Clark on September 5th.

RCC FIRE TECH ADVISORY COMMITTEE

Holly presented budget analysis for the courses we present.

RCC Dean of instruction for Public Safety, Dr. Vincent has taken a position at Miramar College. The college is seeking an interim replacement.

Firefighter Academy – Application will be released July 2nd; Due August 3rd. Academy 14 starts on September 24th. Fire Control 4A/B module will be December 7 for those interested in working as instructor trainees.

Truck Academy – May's open enrollment class was successful. Steve will be replacing some equipment such as chain saws and smoke machines. The next academy will be November 5 through 16. Let Steve know if you need spots in this academy.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – No report. Next meeting is Thursday, June 21.

College of the Desert – No report.

San Jacinto College – Fire Intro class on Tuesdays & Thursdays.

So Cal TOs – Next meeting will be August 7th in Santa Fe Springs. Mike Bryant will be making a presentation. The group held a planning meeting for the Fresno Symposium which will be held on week of November 12th.

State Fire Training – Fee increase announced July 1st has been pushed back to January 1st, 2008. They have hired a new Training Specialist for the Southern California. Truck Academy certification is being reviewed by STEAC and should be approved by the November academy.

Asset Committee – No Report.

UNFINISHED BUSINESS

Fire Command 4A/B – Training the trainer class is on hold until we can get the instructor approval from State Fire Training.

College contact will be reviewed by the RCC Board in July.

I-Zone Drill – Will be Wednesday, June 20th. The drill may be canceled if incident circumstances require. Participating units need to be at Ortega Staging located at Highway 74/Grand Ave at 0800 hours.

Letter of concern to State Fire Training – Mike Jennings, Phil Kelleher and Natalie Hammun have developed a draft letter responding to Chief Coleman’s inquiry for details about the problems we have experienced with State Fire Training. That letter was reviewed at our meeting. The content of the letter was supported by the meeting attendees and will be sent forward to Chief Coleman.

Liability Insurance – No Report.

Annual Workshop planning – looking for early in 2008.

Starting in January, we will be running NWCG courses without State Fire Training Certification.

NEW BUSINESS

RPT Grant – Attempting to use grant monies I300 classes discussed last meeting has not

ANNOUNCEMENTS / ROUNDTABLE

Craig Kodat is returning a suppression assignment. Captain Mitch Wesche will be replacing him. Thanks Craig for your work with RCTOA.

Murrieta had 2 division chief positions approved.

ADJOURNMENT - meeting adjourned at 11:42

NEXT MEETING – July 11th at Clark Training Center.

Riverside County Training Officer's Association

Meeting Minutes – July 11, 2007

Ben Clark Training Center

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings	Murrieta
Dennis Ellison	CRC
Tony Hernandez	Regional Training Program
Phil Kelleher	Morongo
Mark Avner	Palm Springs
Robert VanNortick	Cathedral City
Deano Esades	Pechanga
Mitch Wesche	Riverside City
Frank deBoer	Norco
Natalie Hammun	RCC
Steve Stoltz	RCTOA/Truck Academy
Holly Bow	RCC
Mike Kelleher	Riverside CDF
Dan Heiser	RCC/Fire Academy
Tony Mecham	Riverside CDF
David Shoemaker	Corona
Mike Smith	Riverside CDF
Teresa Edmondson	Riverside County Fire
Ali Arps	Riverside County Fire
Chris Kemp	Riverside County Fire
Lynda Jane	Riverside County Fire

PRESENTATIONS

None.

MINUTES

The May & June, 2007 minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$144,132.59
Accounts Receivable	\$19,150.00
Total	\$163,282.59

TRAINING CALENDAR

RS-1 will be scheduled in late November.
NWCG fire cause and origin will not be scheduled.
Regional Instructor Orientation, September 5th at Clark Training Center cost is \$150.
SFT Ethics class, October 2nd at Corona.

RCC FIRE TECH ADVISORY COMMITTEE

Dr. Cordell Briggs has replaced Dr. Vincent as Dean of Public Safety. He will be helping to find solutions to the issues we have been dealing with relating to RCC.
Natalie proposed that RCTOA take a more proactive role as the advisory committee.
Chief Mecham discussed concerns that RCC, while improving, has been slow to address the needs of local fire service.
Natalie is still hearing student concerns regarding outdated SFT curriculum.

Firefighter I Academy

The academy needs a burn house for Fire Control 3 December 10 & 11th.
Dan Heiser is researching the feasibility of a part time academy.

Truck Academy

Steve needs to know each member agency's needs for the November academy.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – Meeting next Thursday.

College of the Desert – They have added 14 classes to their catalog. Anticipate starting construction on the tower this month.

San Jacinto College – Nothing to report.

So Cal TOs – Next meeting, August 7th in Santa Fe Springs. Fresno Symposium will be the week of November 12. Ethics class in Corona in October.

State Fire Training – Ramiro Rodriguez has been assigned as our new specialist (replacing Bob Luchessi.) Riverside CDF has offered office space at CTC for him.

Asset Committee – No Report.

UNFINISHED BUSINESS

Fire Control 4A/B train the trainer class - Still no clear answers on the course requirements from SFT.

College Contract – The contract is still being reviewed on the RCC side. Hopefully it will be approved at the August RCC board meeting.

Review of Village I-Zone drill - Chief Mecham thanked all the participants. The drill was a success. The proposal for next year will be to host a 3-day round robin exercise.

Letter of concern to State Fire Training - We received another response back from Chief Coleman (STEAC). The letter acknowledges the concerns and identifies the actions that SFT is taking to address them. Natalie acknowledged that she has seen improvements in working with them.

Annual workshop – We are tentatively planning to hold it in January or February of 2008 at a location yet to be determined.

NEW BUSINESS

New Treasurer - Due to Alex Gregg's assignment change, he will no longer be able to regularly participate with the Training Officers' Association and has stepped down as our treasurer. Chief Jennings recommended Deano Esades as a replacement and this was approved by a unanimous vote of the membership.

President Jennings established a sub-committee to assist with organizing the next I-zone drill. The sub-committee will consist of Mike Jennings, Tony Mecham, Deano Esades, and Dave Shoemaker, Mike Smith.

In 2008, Riverside County will be hosting the Golden Guardian Response Exercise.

The Regional Training Program (RTP) is seeking ICS 300 & 400 instructors for courses to be delivered by March of 2008.

RTP is also interested in sponsoring an RS-1 class. A question came up about having RCTOA courses funded through the RTP grants. In these cases the college would not be paying the instructors. Instead they would be paid by the RTP grant. Deano will be looking into this.

Holly is having trouble getting instructors to teach the level 2 classes. Do we want to invite Bob May down to instruct. This was tabled to next meeting.

Holly recommends that we get a P.O. Box to ensue our mail is separated from the RCC delivery. This was approved by a vote of the membership.

ANNOUNCEMENTS / ROUNDTABLE

deBore, Norco - Recently hosted a Trench Rescue class for the CA-TF6 team.

Mecham, RRU- Has increased its video production capabilities with additional personnel. 6 new Captains have been added to the Training Division. Fire Blast will be building and tower & burn facility for County Fire at Clark. County Fire is seeking to get the entire 3408 building at Clark Training Center.

Heiser, Fire Academy - Approximately \$280 dollars that was collected on behalf of Pablo Cerda has been found in an envelope in the fire academy office. Captain Heiser will follow-up to see that the funds are used appropriately.

Kelleher, Morongo - Sold ambulance and ladder truck. A new quint will be delivered in September. Morongo is working towards establishing an ALS assessment program.

Avner, Palm Springs - Testing for Engineer, Captain and BC. Palm Springs is hiring their first female firefighter in 25 years.

Bow, RCC - Wants to know who will be replacing Alex Gregg for the River Rescue classes. It will be Greg Bell.

Wesche, Riverside - Old tower is available for use (no burning) however parking will be offsite.

Esades, Pechanga – Pechanga is also working towards an ALS program and is seeking information on establishing a training budget.

Hernandez, RPT – Video conferencing equipment purchased will be installed at Clark.

Ellison – CRC, Norco is no longer housing female inmates.

Jennings, Murrieta – Started a month long academy for new recruits. B/C test on July 30th. New type 3 engine will be delivered this month.

ADJOURNMENT - meeting adjourned at 11:57 hours

NEXT MEETING – Pechanga on Wednesday, August 9th, 2007.

Riverside County Training Officer's Association

Meeting Minutes – August 8th, 2007

Pechanga Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 9:39AM. A quorum was not present for this meeting.

ATTENDANCE:

Holly Bow, RCC
Tony Hernandez, Regional Training Program
Natalie Hammun, RCC
Mitch Wesche, Riverside City
Bill Roth, Hemet
Mike Jennings, Murrieta
Dave Shoemaker, Corona
Mike Kelleher, Riverside County Fire
Deano Esades, Pechanga

PRESENTATIONS

None.

MINUTES

The July, 2007 minutes were reviewed and but not approved due to a lack of quorum.

TREASURER'S REPORT

Checking / Savings	\$165,319.02
Accounts Receivable	\$18,620.00
Total	\$183,939.02

In the future, Riverside County Fire/CDF RRU students that attend classes through their agency (by use of TR-7 form) will be listed as Riverside County Fire on our A/R aging summary rather than by their individual names.

Deano will be looking into our accepting credit cards for payments.

TRAINING CALENDAR

RS-1 class for the Academy will be November 26-30, 2007. Location will be the Riverside Tower.

Regional Instructor Orientation class, September 5th, 2007 at Clark.

SFT Ethics class, October 2nd, 2007 at Corona.

County Fire will be hosting River & Flood Rescue operations recertification on October 8 & 9, October 10 & 11, October 12 & 13. County Fire will accommodate 6 students from outside agencies in each class. Class will be held on the Colorado River near Blyth.

RCC FIRE TECH ADVISORY COMMITTEE

Natalie met with State Fire Training on Monday. Ben Clark's State Fire Training Regional Academy accreditation is up for renewal.

Dr. Briggs, will be addressing the County Chiefs' at their next meeting.

Firefighter Academy – We have 45 applicants for the upcoming academy.

Truck Academy – No report

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – Discussed I-zone drill and the need for multi-agency, mutual aid drills exercises.

College of the Desert – No Report.

San Jacinto College – Hazmat FRO in Idyllwild in October.

So Cal TOs – Last meeting was canceled. Registration is open for November's symposium.

State Fire Training – Chief Richwine has agreed that the Truck Academy will be reinstated as a State Fire F-Step class pending documentation that it was previous recognized as such.

Asset Committee – Our conex storage box at Clark Training has been found unsecured. A new lock has been placed on the conex and keys will be issued by Holly. Deano is updating our inventory of RCTOA assets.

UNFINISHED BUSINESS

Fire Control 4A/B Train-the-trainer will be held in November or December.

RCTOA/College contract will go to the College Board on Sept. 11th, 2007.

We need to work on the I-Zone plan for next year.

Annual workshop - Still looking at January or February. Mike Kelleher and Dave Shoemaker will form an ad hoc committee to follow up.

Regional Training Program partnership – Holly distributed class budgets for RS-1, I-300 & I-400. Tony Hernandez will be reviewing them with the RTP group. RTP is still working towards RCTOA hosting the classes with RTP paying the instructors through their grant.

NEW BUSINESS

Instructor development – we discussed ideas for assisting with instructor development. One possibility considered was using RPT grant funding or RCTOA sponsorships to pay stipends to student instructors. We also discussed the issue of ensuring that student instructors had workers compensation coverage.

County Fire is asking if RCTOA wants to ‘sponsor’ a classroom at the new facility they are building at CTC.

Chief Soqui is asking if RCTOA will provide funding to train the visiting Bombero’s this year.

ANNOUNCEMENTS / ROUNDTABLE

Mike Kelleher – Chief Hawkins met with the County Board of Supervisors. The Board wants County Fire to maintain it’s presence at CTC and for CTC to become a regional training center.

Dave Shoemaker – Corona will be changing to red colored fire apparatus as units are replaced. They have placed their first red unit in service (Engine 2).

Mike Jennings – Murrieta has graduated 13 medics. Engine 5 goes in service on August 19th. Murrieta is implementing shift B/Cs with 2 Division Chiefs to assist with department administration.

ADJOURNMENT - meeting adjourned at 1230 hours

NEXT MEETING – September 12, Idyllwild Fire Department

Riverside County Training Officer's Association

Meeting Minutes – September 12, 2007

Idyllwild Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0945. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings, Murrieta
Deano Esades, Pechanga
Dennis Ellison, CDCR/CRC
Steve Soltz, RCC/Truck Academy
Natalie Hannum, RCC
Holly Bow, RCC
Dan Heiser, RCC/Fire Academy
Robert VanNortrick, Cathedral City
Frank deBoer, Norco
John Muhr, Hemet
Bill Roth, Hemet
Dave Shoemaker, Corona

PRESENTATIONS

None.

MINUTES

The July and August 2007 minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$177,867.80
Accounts Receivable	\$12,590.00
Total	\$190,457.80

TRAINING CALENDAR

Investigation 1A, November 5-9, 2007 at CTC.
SFT Ethics, October 2, 2007 at Corona
Honor Guard, September 24th at CTC
I-300, October 22-24, at Corona
Command 1C, December, at Corona

RCC FIRE TECH ADVISORY COMMITTEE

Natalie summarized the current situation at CTC.

Dr. Briggs will plan in attending our meetings in the future.

Natalie is continuing to investigate the possibility of the college funding payment for student instructors. She is also looking into the college providing a certificate for SFT Fire Officer and Chief Officer Programs.

Natalie expressed a concern about the level to which the Firefighter 1 Academy is depending on Riverside County Fire for equipment support. She would like to have RCC & RCTOA take steps to reduce this dependence.

Firefighter Academy – Academy #14 starts on September 24th.

Truck Academy – Academy is starting November 5th. There is still a high level of interest in our program; we had 119 requests to attend the academy. January class will start on 1/7/08.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – Dr. Briggs met with the County Chief's at their most recent meeting. The County Chief's Arson taskforce is interested in hosting some training and RCTOA may assist them.

College of the Desert – No Report.

San Jacinto College – No Report.

So Cal TOs – Symposium is November 12-16, 2007.

State Fire Training – The information, provided last month, from SFT regarding our Truck Academy turned out to be incorrect. In order to have the Truck Academy certified by State Fire Training we would be required to turn over curriculum and inventory information to State Fire Training. Although we are willing to share that information with State Fire Training, the decision was made by the group that we will no longer pursue SFT certification for our Truck Academy.

Asset Committee – Deano will be working with Alex Gregg to account for the technical rescue equipment that is assigned in the desert.

UNFINISHED BUSINESS

RCTOA/College contract was approved.

2008 I-Zone drills, Chief Jennings will schedule a planning meeting for next years drill. Annual workshop, Shoemaker & Kelleher will develop a proposal for next year's annual workshop. It will most likely occur in February.

RTP/RCTOA Partnership, Moving forward with the plan to use our association to teach courses for the Regional Training Program. Chief Esades presented course budgets for teaching I-300, I-400, and Rescue Systems 1. A motion was made to approve the course budgets. The Motion was approved.

NEW BUSINESS

Technical Rescue Classes, We need to determine how will handle student allocations with County Fire on future technical rescue courses. County fire is planning to present some of these courses internally. This will have an effect on the courses that are presented through RCTOA. Chief Jennings, Natalie and Holly will be meeting with Chief Mecham to conduct a needs assessment on this issue.

New Laptop, Holly has requested a new Laptop. Motion was made to authorize Holly to spend up to a \$1000.00 to purchase a laptop. Motion was approved.

ANNOUNCEMENTS / ROUNDTABLE

Deano Esades – Pechanga has promotional testing occurring in October. They are still working to establish an ALS response capability within their department.

Holly Bow – Updated the group on Phil Kelleher’s condition. For those that are not aware, Chief Kelleher has been diagnosed with ALS (Lou Gehrig’s disease.) Phil will be continuing his work as Chief of the Morongo Fire Department. A support group has been established at ‘fightforphil@yahoo.com’. Contact Holly Bow or Alex Gregg on instruction on joining the group. Please keep Phil, Missy, Bret & Tyler in your prayers as they face this new challenge.

Robert VanNortrick – Cathedral City has a new Truck going in service in October. They have several aquired structures available for Fire Control 3 training and are hoping to host a train-the-trainer class. Also, planning a new fire station with an associate retail property that will be used to help fund the station.

deBoer – Norco has 3 new Firefighter/Medics. They recently started using the Target Safety online training system.

Bill Roth – New Tiller Truck arrived at the end of September. They are hoping to have an ALS response capability by March of 2008.

Dave Shoemaker – Corona is get one room of it fire training tower relined with a stainless steel system that will allow it to be used for live fire exercises. That should be completed by mid-October.

Mike Jennings – Murrieta now has Engine 5 in service. They have implemented their new staff organization with 3 shift B/Cs, Division Chief Jennings (Operations) and Division Chief Whisenand (Administration).

ADJOURNMENT - Meeting adjourned at 1205 hours

NEXT MEETING – October 10th 2007, Location: TBA (Cathedral City would like to switch dates with another department).

Riverside County Training Officer's

Meeting Minutes – October 10, 2007

Palm Springs Fire Department

CALL TO ORDER

Meeting called to order by President Mike Jennings at 0932.

A quorum is recognized by a count of attendees.

Attendance

Ellison	Norco
McGough	Riverside Co.
Kemp	Riverside Co.
Jennings	Murrieta
Lopez	Murrieta
Shoemaker	Corona
Avner	Palm Springs
Mulhull	Idyllwild
deBore	Norco
Bow	RCC
Kelleher	Morongo
De la Hoya	Riverside
Barden	Morongo
Mecham	RRU
Hunley	Riverside Co.
Smith	Riverside Co.

PRESENTATIONS

None

MINUTES

The September minutes were reviewed and approved.

TREASURER REPORT

Checking / Savings	\$178,193.90
Accounts Receivable	\$4,300.00
Total	\$182,493.90

TRAINING CALENDAR

Investigation 1A, November 5-9, 2007 CTC

I-300, October 22-24, 2007, Corona

Command 1C, December 3-7, Corona

SFT Ethics in the classroom, November 20, 2007 in Corona & December 19, 2007 in Murrieta.

RCC ADVISORY COMMITTEE

Fire Tech Program

State Fire Marshall Accreditation document is in progress. 1st draft is 50% completed.

Final is due by end of January.

Romero made a visit to CTC last week.

Dispatcher certificate courses are being deleting. The will be brought back later if needed.

FF1 Academy

No report

Truck Academy

No report

COMMITTEES

County Chiefs

Cal-Chiefs conference went well. Topics emphasized customer service.

Chiefs are meeting again next week.

Other Colleges

College of the Desert – Still working on tower plans, hope to start construction in January.

San Jacinto – No report

State Fire Training

We have prepared a letter to Chief Richwine at State Fire Training regarding our opting out of the SFT Truck Academy accreditation.

So. Cal Tos

Symposium is November 12-16, 2007 in Fresno.

Seeking persons interested in serving as board members.

Asset Committee

No Report

UNFINISHED BUSINESS

When will the Flag Trailer Train-the-trainer be scheduled?

I-Zone planning - still need to schedule meeting (Jennings, Esades, Shoemaker, Smith)

Workshop, scheduled for February meeting, planning committee (Mike Kelleher & Dave Shoemaker)

County Fire's facilities at Clark Training Center – County Fire is proposing a 40 person class room for use RCTOA and member agencies.

Chief Soqui's request for support of the Bombero program is for 2009 not 2008. The issue will be tabled until the date is closer.

RCTOA/Riverside County Fire cosponsored classes – County Fire feels they are spending an unbalanced amount of their funds to support these classes; more so than what they can justify for the benefit they are receiving. A motion was made to add the technical rescue courses to the RCTOA allocated classes. Motion passed. Each member agency will be provided 2 slots in each class (County fire will be provided 4) We will be looking at options to resolve this. *Update Chapter 2 policy.

NEW BUSINESS

Nominations for officers – Nominations for President and Secretary are open. If you are interested in serving or would like to nominate someone please so. Elections will occur at the November meeting.

Chief Mecham distributed information about County Fire's 5 Field Training Captains.

ROUNDTABLE

Cal-Fire Line of duty Death – in Monterey/San Benito Ranger Unit. Dozer roll over.

Meeting adjourned at

Next meeting is

Mulhul – Awaiting the delivery of a new Brush unit. Idyllwild is facing some staffing challenges with their paid call firefighter program.

Lopez – Station 4 will be built with a training facility included.

DeLaHoya- Riverside's training tower is nearing completion (hopefully by January)

Planning of replacing Fire Station 1.

deBore – Norco is bidding on a new Rescue unit. The Large Animal Rescue team is a civilian program but you can request them through the fire department.

Shoemaker – Corona has had one of the fire tower burn rooms relined. Captains test coming up.

Mecham – Progress at Clark, CDF will run 6 basic fire academies at CTC next year. RSO is no longer managing CTC. It is now being managed by Riverside County Building Services.

Avner – Palm Springs has accepted delivery of a new 105' ladder truck. Palm Springs has a Captain & BC test upcoming. Palm Springs will be serving as Paramedic preceptors.

Jennings – Murrieta is now outfitting a new Type 1 & Type 3 engine

Next meeting is Wednesday, November 7, 2007 at Murrieta.

Riverside County Training Officer's
Meeting Minutes – November 7, 2007
Murrieta Fire Department

CALL TO ORDER

Meeting was called to order by President Mike Jennings at 0935. There was no quorum at the time the meeting was called to order, however Cathedral City and Palm Springs would soon arrive for a quorum to be recognized.

Attendance

Mike Jennings	Murrieta
Holly Bow	RCC
Steve Soltz	RCC
Tony Hernandez	Cal Fire
Bill Roth	Hemet
Deano Esades	Pechanga
Natalie Hannum	RCC
Danny Lopez	Murrieta
Frank deBoer	Norco
Doug Clark	Cal Fire
Ramiro Rodriguez	State Fire Marshal
Tony Mecham	Cal Fire
Chris Kemp	Cal Fire
Mike Kelleher	Cal Fire
Mark Avner	Palm Springs
Robert VanNortrick	Cathedral City

PRESENTATIONS

None

MINUTES

The October minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$187,774.74
Accounts Receivable	\$ 4,200.00
Total	\$191,974.74

TRAINING CALENDAR

Rescue Systems 1 for County Fire – ongoing and making progress

Ethical Leadership in the Classroom – Two classes being held on 11-20-07 and 12-19-07

Fire Control 3 Train the Trainer Class – there are 12 homes to be burned in Cathedral City the 2nd week of December. A motion was made (Meecham 1st / Van Nortrick 2nd) for RCTOA to spend up to \$100 per student for the class. Costs were to cover materials, printing, etc. Motion carried.

RCC FIRE TECH ADVISORY COMMITTEE

Fire Tech Program – Update given on site visits for accreditation. There is a need for instructors at RCC.

Firefighter 1 Academy – Academy is in progress with 2 students having dropped out.

Truck Academy – Class #51 is in progress. Steve Soltz is filling for Class #52 in January – give him your student requests. A discussion followed concerning Cal Fire's Truck 76 involvement in the physics demonstration. Chief Meecham to meet with the executive board after general member meeting for further discussion.

COMMITTEE / ORGANIZATION REPORTS

Chiefs Association – no report

Community Colleges – Public Safety dedication at COD on 11-14-07

State Fire Training - Public Education Certification rewrite will be underway soon; submit resume if you are interested in serving on the rewrite committee. Discussion on exam security (2 investigations in 4 months). Request for all instructors to update their State Fire Training profile. General discussion on the shortage of fire instructors.

Southern California Training Officers – seeking new members to serve on executive board.

Asset Committee – purchased 2 smoke machines. There was an inquiry regarding the Honor Guard Inventory.

UNFINISHED BUSINESS

FLAG Trailer Training – ongoing; looking to have dates set by next meeting

I-Zone drill for 2008 – looking to set a date for planning meeting

Liability Insurance – no new discussion

Annual Workshop – February 13th in Riverside

Partnership with Regional Training Program – Dates are being selected for RS1; there was a WMD PIO class recently held; urged to look up www.regionaltrainingprogram.org

Sponsor a Class – There are plans underway for a RCTOA Classroom at the Clark Training Center.

Technical Rescue Classes – no new discussion

Nominations for 2008-09 – President and Secretary – A motion was made (Esades 1st / Meecham 2nd) for President Jennings and Secretary Shoemaker to continue in their respective terms. Motion carried. Jennings advised he may retire before new term expires.

NEW BUSINESS

RCC Registration Forms - Holly unveiled the new registration forms that will be in place through RCC. The new forms will make it easier to manage and process. See Holly if you have any input.

Truck Academy – Steve reminded the membership that those who attend the truck academy must fill out the online registration through RCC.

Inspectors Academy – Doug Clark inquired about a fire inspector’s academy. RCC will look into the inquiry.

ANNOUNCEMENTS – No announcements

ROUNDTABLE

Avner – New truck in service – it’s a little overweight; BC test recently held

Beecham – Clark bids to be awarded on the 14th.

Esades – Paramedic and Engineer testing

Hannum – Auto extrication equipment was recently purchased; there are billions of dollars available through USFS grant.

Rodriguez – Urged active participation in State Fire Training

Roth – Tiller truck training in progress – truck to be staffed with 3 personnel

VanNortrick – New truck in service

ADJOURNMENT – The meeting was adjourned at 1202 pm.

Riverside County Training Officer's Association

Meeting Minutes – December 12, 2007

Cathedral City Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was recognized by the count departments represented.

ATTENDANCE:

Esades	Pechanga
Barden	Morongo Valley
Van Nortrick	Cathedral City
Soltz	RCC/Truck Academy
Avner	Palm Springs
Shoemaker	Corona
Ellison	CDC
Jennings	Murrieta
Kelleher, M.	Riverside County
Muhr	Hemet
Hernandez	Regional Training Program
Kelleher, P.	Morongo
Hannum	RCC
deBoer	Norco

PRESENTATIONS

Welcome by Cathedral City Fire Chief Bill Soqui.

MINUTES

The November, 2007 minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$178,885.28
Accounts Receivable	\$4805.00
Total	\$183,690.28

TRAINING CALENDAR

RS-1 for County Fire, still pending

SFT Ethics in the class room in Murrieta on December 20th.

County Fire is hosting one on December 15th at Clark.

Fire Control 3 – Train the trainer. The course went very well.

Fire Control 4A/B - train the trainer, January 25th at Clark. This course will be run through RCTOA. Member agencies please get student name to Holly ASAP.

RCC FIRE TECH ADVISORY COMMITTEE

Ethics and Leadership curriculum has been re-activated.

The review of the new Fire Officer/Chief Officer Certificate program review is going well.

SFT Accreditation for RCC/CTC is nearing completion.

A number of fire tech. course offerings are moving to the

Firefighter Academy - Academy graduation will be at 10:00am, Saturday, December 15th.

Truck Academy – Academy 51 graduated 32 students. Academy 52 starts in January and is full. Students should have received instructions for completing online college applications.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – New EMS policies from REMS. Agencies need to County EMS issued a letter about scene control.

College of the Desert – No Report

San Jacinto College – No Report

So Cal TOs – The November Symposium was a great success with over 600 students. Next meeting will be January 14th in Vista.

State Fire Training – No Report

Asset Committee – No Report

UNFINISHED BUSINESS

I-Zone drill planning meeting will occur November.

Liability insurance – Dave Shoemaker made contact with a vendor. The vendor need more specific information on our needs. The consensus from the meeting was to provide \$1,000,000 liability coverage for RCTOA.

Annual workshop will occur at the regular meeting in February at the new Riverside City training facility. The one day workshop will provide continental breakfast and a catered lunch. We still need to set the agenda.

RTP/RS1 class – RTP has determined that they will require competitive bidding for the RS1 class. RCTOA will submit a bid. The courses need to be spent by March.

RTP has additional funds to provide for ICS-300, 400 and perhaps Command 1C. We will be providing budgets to RTP to see if we can host those classes in the first quarter of next year.

Holly will be following up with Greg Belk to clarify the schedule of County Fire's technical rescue classes.

NEW BUSINESS

Our Vice President, Bill Roth, has resigned due to work demands at the Hemet Fire Department. President Mike Jennings recommended Mike Kelleher as a replacement. This was approved by a vote of the membership.

The 2008 RCTOA meeting calendar was set and will be published soon.

ANNOUNCEMENTS / ROUNDTABLE

Frank deBoer had questions about the JAC program and maintaining certification as the instructor of record.

John Muhr is now serving as the Training Officer for the Hemet Fire Department.

Mike Kelleher advised that Riverside County Fire Training Division should be moving into the 3408 building at Clark Training Center next month.

Natalie Hannum advised that she will be serving as an instructor for the beta testing of the online presentation of Fire Instructor 1A/B, available through Hancock College.

Van Nortrick discussed the recent Fire Control 3 train-the-trainer course. He mentioned that they are hoping to host another course in the Spring of 2008.

ADJOURNMENT - meeting adjourned at 1148 hours

NEXT MEETING – January 9th, 2008 at Norco Fire Department