

Riverside County Training Officer's

Meeting Minutes May 10, 2006

Hemet Fire Department

CALL TO ORDER

Meeting called to order by President Mike Jennings at 0932

A quorum is recognized by a count of attendees.

Attendance

Avner	Palm Springs
Lott	Idyllwild
Bow	RCCD
Ellison	Norco
Esades	Pechanga
Gregg	Riverside Co.
Jennings	Murrieta
P. Kelleher	RCCD
Roth	Hemet
Shoemaker	Corona
Kodat	Riverside City
Martinez	Riverside City

PRESENTATIONS

None

MINUTES

April minutes approved pending corrections discussed.

TREASURER REPORT

Checking / Savings \$74,674.01

Petty Cash \$17.94

Total \$74,691.95

Accounts Receivable \$33,955.00

New petty cash value is from unknown source. Alex Gregg will follow up with the accountant.

A/R aging over 90 days is being follow up on by Alex Gregg and Holly Bow.

TRAINING CALENDAR

Request for interest in another Honor Guard academy before end of the year. Contact Alex Gregg with interest. If there is adequate interest it would most likely be held in the fall.

Riverside City will be hosting a series of presentations on significant incidents on May 24, 24 & 26.

RS1 class starts June 12th.

We will be looking at hosting a confined space operations class in Corona. Dave Shoemaker will work with Alex Gregg to develop a plan.

Driver Operator 1A & 1B, we are having trouble with the site for driving. Most likely will be moved back to the Fall of 2006. Holly is continuing to work on it.

We are considering increasing the attendance of the Investigation 2B class above the present limit of 24. Holly will be following up.

RCC ADVISORY COMMITTEE

Fire Tech Program

Considering going to 4/10 work week during the Summer.

FF1 Academy

Currently in week 11 of 12. Graduation has been moved from May 20 to May 21 at 10:00 am. The location will be Landis Hall if RCC. Steve Diaz will be replacing Alex Gregg as Academy Coordinator. Next Academy application starts on July 3rd, 2006. Send sponsorship request to Captain Diaz. Academy 12 Starts on September 25, 2006.

Truck Academy

Currently in second week.

COMMITTEES

County Chiefs

Meets next week on May 18.

Chief Sowles will be taking a position in Colorado.

Chief Anthony has accepted a position in pebble beach.

Chief Warren has been appointed to the California Emergency Council.

RCTOA is requesting the County Chiefs to review the workers compensation issue.

Other Colleges

College of the Desert – They will begin host fire related classes beginning July 1, 2006. We will be meeting with them to establish a relationship with them similar to what we have with RCC.

San Jacinto - They will be attempting to issue a \$750,000 bond for a joint police fire training site. They have a 14 acre site. The bond measure will be on the June ballot.

Looking for instructors for Introduction to Fire Tech.

State Fire Training

Bob Lucchesi has left State Fire Training and taken a Chief's position with ??

So. Cal Tos

Next meeting will be August 8. Location will be announced.

Asset Committee

Inventory List is being updated

UNFINISHED BUSINESS

Mike Kelleher will be attempting to host a Fire Control 4A/B instructor trainer class for our area. County Fire will present four classes during the next year starting in January.

Strategic Plan

The plan was updated at the workshop in April and has been posted on the website for review. Shoemaker made motion to approve the plan, 2nd by Avner. The 2006 Strategic Plan was approved by a vote of the members.

Asset/Finance Committee

The inventory list that was developed at the workshop will be finalized and distributed to the membership. The Asset committee will maintain that list. Holly presented accounting information on course budgets for classes held year-to-date.

Bylaws Revision (Shoemaker, Knueven, Ellison, Gonzalez)

The proposed bylaws will be distributed and posted to website this week. They will be available for reviewed for 30 days.

County Health has developed an online BioWeapons course.

County Health has 4 ALS training mannequins that may be borrowed. Contact Joan Danfifer at 951-358-7100 if interested.

RCC College Contract – we will follow up next meeting

Arnold Heights Update – Alex Gregg met with representatives from the JPA. Expect to award asbestos removal contracts in mid July. Perhaps in October we can begin live fire training.

NEW BUSINESS

Workers Compensation for students. The student health fee of \$12 is not being charged for RCTOA co-sponsored classes. There is a question of how these students are covered in the event an injury, particularly for high risk, hands on classes. Chief Ellison will be bringing this issue up to the County Chiefs.

Course cancellation policy. If a student has paid personally to secure a spot in a class and later wishes to have their department pay instead they will have to seek re-imburement through their department. RCTOA will not refund their money outside of our refund policy.

The RCC teachers union contacted us with a question about the Code of Ethics agreement that was signed by our instructors at the instructor workshop. They were provided information as to the purpose of the agreement. We are not aware of any further actions they may be taking regarding this.

ROUNDTABLE

Palm Springs will be conducting live fire training on May 23, 24 & 25.

Hemet has ordered a new KME tiller truck

Riverside, hiring five new firefighters next month

Corona is opening recruitment for firefighter on May 11. They will be staffing a 2nd ladder in January of 2006.

Idyllwild, LT firefighter program in place

CRC, will be hosting the July meeting. Name, and AKA CDL, DOB will be needed for attendees at the June meeting. This will include a tour of the old hotel.

Murrieta is still in process of seeking a new Fire Chief. Firefighter medic hiring is also ongoing for 2 positions.

Meeting adjourned at 12:00 p.m.

Next meeting is at the Corona Fire Department on June 14th.

Riverside County Training Officer's

Meeting Minutes April 5, 2006

Pechanga Convention Center

CALL TO ORDER

Meeting called to order by President Mike Jennings at 0935.

A quorum is recognized by a count of attendees.

Attendance

Avner	Palm Springs
Bow	RCCD
Corbett	Corona
Ellison	Norco
Esades	Pechanga
Gonzalez	Corona
Gregg	Riverside Co.
Jennings	Murrieta
Knueven	Norco
M. Kelleher	Riverside Co.
P. Kelleher	RCCD
Roth	Hemet
Shoemaker	Corona

PRESENTATIONS

Mike Jennings gave a summary of the Southern California Training Officers Entrapment Symposium held in Santa Ana on April 4th.

MINUTES

February minutes accepted and approved.

March approved pending corrections of Mike Jennings and Dave Corbett to the attendance and noting that a quorum did not exist.

TREASURER REPORT

Checking/Savings \$92,989.65

Petty Cash \$17.94

Total \$93,007.59

TRAINING CALENDAR

Driver Operator 1A & 1B- we have an instructor, need to verify hours and scheduling.

Safety & Survival Class has a lack of enrollment. Will re-evaluate on April 14 and cancel if less than 20 students registered.

Honor Guard Academy started. (28-32 registered)

We have received class request for Management 2E and Instructor 3

Command 2B series class full, we will consider offering more classes.

RCC ADVISORY COMMITTEE

Submitted request for \$90,000.00 VTEA grant for a new breathing support unit.
The Fire Technology program is up for program review.
Instructor workshop is coming up and will include a code of ethics review.

FF1 Academy

In our 6th week, 3 people have dropped and 2 unrelated injuries down to 29.
Norco donated 1300' supply line to the academy.
Next application date is July 3rd and will run through August 4th.
Alex Gregg will be replacing Dave Ferguson as the Desert Training Officer for County Fire. Alex's function as academy coordinator will be transferred to Captain Diaz.

Truck Academy

\$1300 in the black with the budget.
Henderson, NV is asking for Truck Academy instructors to teach at their facility. We won't be able to provide them.

COMMITTEES

County Chiefs

There was talk about the Chiefs getting their own websites. They are looking at options.

Other Colleges

COD is starting to host more classes.
Terry Koeper with Crafton Hills College has land and may be offering it up for development of a training center in the Temecula area. This will be in cooperation with Riverside County Fire.

State Fire Training

State has been making an effort to revise the Level 2 curriculum and is considering private vendors for instructional content.
They are considering on line delivery methods.
The Next STEAC meeting will be May 19th at Orange County Fire Department.

So. Cal Tos

Southern section meeting was yesterday, (April 4th) and the next meeting will be August 1 in the Santa Fe Springs.

Asset Committee

Deffered to workshop

UNFINISHED BUSINESS

Needs assessment

Updated and presented needs assessment to the group. The new needs assessment will become a part of the Strategic Plan.

Strategic Plan

Revised and presented a new strategic plan that will be posted in the website for review.

Asset Committee

Reviewed and updated an inventory of all RCTOA property.

Shoemaker will check to see if the poster printer at Corona belongs to RCTOA.

Bylaws Revision

A draft of new proposed bylaws were developed and presented at the workshop. The significant proposed changes include; amending the bylaws to allow for policies and procedures, two-year terms for officers, establishing spending limits for the board and the president alone to allow for the expenditure of funds outside of a meeting of general meeting. The draft bylaws will be emailed to all members and hosted on the website for 30 days for comment after which they may be approved at a general membership meeting.

The Truck Academy Committee was disbanded and will no longer be a standing committee. Issues relating to the Truck Academy will be handled through the Truck Academy Coordinator (presently Steve Soltz).

The EMS Committee needs to be realigned or deleted. It might be beneficial to get a volunteer for the EMS Committee. Phil suggested that we need to have an Advisory Committee for accreditation.

Roth presented to Operating Agreement proposed by RCC.

San Bernardino Training Officers has repaid the \$1,000 loan we made to help them host an infection control class last year.

NEW BUSINESS

Student Insurance - Phil Kelleher discussed a potential problem regarding student coverage during RCC/RCTOA co-sponsored courses. We have not been typically charging for the college student health fee. This may result in a student not being cover in the event of an injury unless the student is covered through their department. We will discuss this further at the next meeting. Pechanga has a form used in their department to clarify employee coverage in this circumstance.

Phil Kelleher presented the Code of Ethics document that instructors will be signing.

Phil Kelleher gave a presentation on a new degree in *Homeland Security* being developed at RCC.

Mike Jennings requested that we update our course/program budgets and consolidate the all of them into one binder and perhaps host it online.

Dave will find out how to disclose policies on ethics and property disposal.

We need to identify a Fire Control 4A/B instructor trainer class.

ROUNDTABLE

Corona's Auto Extrication class is coming up this weekend and is going to a 3 day format.

Dennis will check on hosting one of our monthly meetings at CRC and let us know next meeting.

Meeting adjourned at 12:15 p.m.

Next meeting is at the Hemet Fire Department, May 10th.

Riverside County Training Officer's

Meeting Minutes February 8, 2006

Riverside Fire Department

CALL TO ORDER

Meeting called to order by Bill Roth at 0935.

A quorum is recognized by a count of attendees.

Attendance

Shoemaker	Corona
M. Kelleher	Riverside Co.
P. Kelleher	RCCD
Knueven	Norco
Holder	Riverside
Kodat	Riverside
Bow	RCCD
Gregg	Riverside Co.
Esades	Pechanga
Van Nortrick	Cathedral City
Stoltz	RCCD
Avner	Palm Springs
Lott	Idyllwilde
Roth	Hemet
Corbett	Corona

PRESENTATIONS

Phil Kelleher read a letter we received from Mike Menge thanking us for the plaque we provided.

MINUTES

January minutes approved

TREASURER REPORT

Current Balances

Correction to petty cash value.

A number of refund checks have not been cashed

Stop Payment on check.

Reviewed some outstanding balances from certain departments.

TRAINING CALENDAR

Driver Operator 1A & 1B, Hoping to schedule in April.

Safety and Survival Class by Hawkins is scheduled for April 22, 2006. The fee has been set at \$35 and lunch will be provided. Holly will be preparing a flyer and handling registration.

Investigation 2A & 2B is scheduled for April 10 – 14 and May 15 – 19. Cost will be \$250.

Prevention 1B has been scheduled in May.

RS-1 scheduled for March 6 – 10. Cost will be \$250. Riverside County has a need for additional RS-1 classes. Corona may be able to host RS-1

Prevention 2A is scheduled for ddd in Corona

Prevention 2B is scheduled for ddd in Corona

Investigation 1 in Corona, Corbett will be working with Holly to schedule.

PIO class at CTC scheduled for May 23 through 26. Motion made to raise fees to \$55 for this class.

Strike Team Leader Class starts February 14 -17 at CTC.

Level 2 instructor series has been canceled due to low enrollment. Discussed issue with candidates being denied Master Instructor certificate.

Scheduling two more Instructor 1A classes, April 17 to April 23, March 25 to 31.

RCC ADVISORY COMMITTEE

RCC “Fast Track” accelerated associated degree. Please forward this information to explorer programs and department members.

RCC is applying for VTEA occupational program grant. Considering requesting an Air/light unit. Prior VTEA grant monies are being used to construct a fire behavior room made from conex shipping containers.

FF1 Academy

Class starts Feb. 27 graduates May 20. 32 recruits enrolled.

Received 50 SCBA purchased from Mallory fire @ \$50 each.

Received Fire Engine donated from Palm Springs

Having problem providing turnouts to students that don't have gear. County fire has been renting gear.

Next Academy application period Starts July 3.

Truck Academy

Just completed Academy #46. Stolen equipment has been replaced at approximately.

1800. Two saws damaged during last class. Will be replacing two saws at approximately \$1,400. March class is full. Getting more interest from out of area departments, Orange, LA & Santa Barbara. We've been getting more no shows. New trailer is working well.

COMMITTEES

County Chiefs

No activity

Other Colleges

No Report

State Fire Training

Chief Grijalva is director of both CDF and SFM

Chief Daden is running SFT.

State Fire Training is undergoing some re

Regional Instructor Orientation courses will be available in April. Send a interest letter if you would like to host a class.

The Ethics class that has been discussed in the past is still being planned but currently has no implementation date.

Pace II is meeting in San Bernardino on February 9, 2006.

STEAC meeting in Sacramento on February 17, 2006.

If you have a short notice class request or other issue with SFT call Bob Lucessi for assistance.

So. Cal Tos

Will be meeting on April 4 in Newport Beach

Asset Committee

No Report.

UNFINISHED BUSINESS

Needs assessments, Strategic Plan

Deferred to next meeting

Annual Workshop

April 5 & 6 at Pechanga. We need to establish an agenda.

NEW BUSINESS

Motion by Shoemaker, 2nd by Knueven. Mike Jennings will serve as RCTOAs representative to RCC bond oversight committee.

Annual report is due to County Chief's at next meeting. Get any input for the report to Phil Kelleher.

ANNOUNCEMENTS

ROUNDTABLE

Palm Springs – Recent Captains test

Riverside- completed a two week orientating with new recruits

Van Nortrick – Waterous presentation on March 10, 1230-1520

Gregg – Discussed the Arnold Heights burn project. He will be replacing Ferguson in the swift water training program and is looking for a replacement for himself to take on the FF1 Academy.

Roth – presented information on an Emergency Services Readiness center that Hemet is planning to build.

Meeting adjourned at 1145

Next meeting is Thursday, March 16, 2006, 0900 hours. at Clark Training Center.

Riverside County Training Officer's

Meeting Minutes January 11, 2006

Norco Fire Department

CALL TO ORDER

Meeting called to order by Mike Jennings at 0931.

A quorum is recognized by a count of attendees.

Attendance

Jennings	Murrieta
Shoemaker	Corona
M. Kelleher	Riverside Co.
P. Kelleher	RCCD
Knueven	Norco
Holder	Riverside
Kodat	Riverside
Ellison	DoC
Bow	RCCD
Gregg	Riverside Co.
Esades	Pechanga

PRESENTATIONS

None

MINUTES

November and December minutes approved

TREASURER REPORT

Alex Greg taking office as new Treasurer.

Checking:	\$46,021.88
Petty Cash:	\$2,524.07
Total	\$48,545.95

TRAINING CALENDAR

Driver Operator 1A & 1B, Hoping to schedule in March or April.

Safety and Survival Class by Hawkins, Hoping to schedule a Saturday class either April 22, May 6 or 13. Corona will be reserving a classroom for the presentation.

Investigation 2A & 2B is scheduled for April 10 – 14 and May 15 – 19. Cost will be \$250.

Prevention 1B has been scheduled in May.

RS-1 scheduled for March 6 – 10. Cost will be \$250.

RCC ADVISORY COMMITTEE

RCC is requesting that we host a website link to the “Fast Track” accelerated associated degree program that they offer.

RCC is planning to place portable classroom at Clark Training Center.

FF1 Academy

Class starts Feb. 27 graduates May 20.

Next Academy application period Starts July 3.

Truck Academy

Current Academy is underway

COMMITTEES

County Chiefs

No activity

Other Colleges

San Jacinto College needs a Hydraulics instructor ASAP.

State Fire Training

Chief Grijalva is director of both CDF and SFM

Contact Lucchesi if interested in hosting a SFT instructor orientation course

State Fire Training Committee will be meeting January 27 In Rancho Cucamonga at the Central Park community building.

So. Cal Tos

Will be meeting on April 4 in Newport Beach

Membership renewals are due. Motion by Knueven to have RCTOA pay annual membership for RCTOA board members. Second by Esades. Motion passed.

Asset Committee

No Report. Discussion on defining the mission of the committee

UNFINISHED BUSINESS

Needs assessments

Needs assessments needed. If you haven't completed yours please do so.

NEW BUSINESS

Meeting Schedule

Review 2006 meeting schedule, July meeting will be held at Clark Training Center.

2006 Workshop, hoping to schedule for April 5 and 6 at Pechanga

Officers

Mike Kelleher is stepping down as Vice President and will need to be replaced. Bill Roth from Hemet fire has been appointed my President Jennings with the approval of the attending members.

ANNOUNCEMENTS

Phil Kelleher – Presented information on his new company Project Peace of Mind.

ROUNDTABLE

Pechanga – Purchasing another Type 3 engine

Holder – Volunteering to assist with the asset committee

Knueven – Norco is hosting a Sunpro Fire RMS class for March 13, 14 &15. Contact Knueven for more info.

Kodat – Questions about AQMD requirements for live fire training, Riverside is starting an academy for 8 new members.

Gregg – Discussed the Arnold Heights burn project. He will be replacing Ferguson in the swift water training program and is looking for a replacement for himself to take on the FF1 Academy.

Roth – Hemet will be starting shift B/Cs in February, Question about Fire Related Masters Degree.

Jennings – Thanked everyone for the support following Chief Armentrout's passing.

Gary Whisenand is serving as interim Chief. Terrorism surveys need to be completed.

Meeting adjourned at 1137

Next meeting is February 8, 2006 at Riverside City. Location TBA

Riverside County Training Officer's

Meeting Minutes March 16, 2006

Riverside Fire Department

CALL TO ORDER

Meeting called to order by Vice President Bill Roth at 0935.

A quorum does is not recognized due to a lack of attendance.

Attendance

Shoemaker	Corona
Corbett	Corona
P. Kelleher	RCCD
Holder	Riverside
Bow	RCCD
Gregg	Riverside Co.
Esades	Pechanga
Jennings	Murrieta

PRESENTATIONS

None

MINUTES

Previous minutes could not be approved due to a lack of quorum.

TREASURER REPORT

Annual report provided to County Chiefs Assoc.

Text books will no longer be provided through the T.O.s. Remaining inventory will be distributed at the April workshop.

Checking/Savings \$93,007.59

Petty Cash \$17.94

We are showing \$32,530.00 in accounts receivable.

TRAINING CALENDAR

Driver Operator 1A & 1B, Hoping to schedule in April or May. Planning a class cost of \$175.00 with approximately \$40.00 of that used to cover the cost of fuel/vehicle maintenance.

Safety and Survival Class by Hawkins is scheduled for April 22, 2006. The fee has been set at \$35 and lunch will be provided. Flyer is on the website and registration is open.

Investigation 2A & 2B is scheduled for April 10-14 and May 15-19. Cost will be \$250.

Prevention 1B has been scheduled in May.

Prevention 2A, canceled due to low enrollment (March 24, 25, 26, 27 & April 1)

Prevention 2B, canceled due to low enrollment (April 28, 29, 30 May 1 & 6)

Investigation 1 in Corona, Corona will be working with Holly to schedule.

PIO class at CTC scheduled for May 23 through 26. Motion made to raise fees to \$55 for this class.

Two more Instructor 1A classes are scheduled for April 17 to April 23, March 25 to 31
Additional RS-1 scheduled to start June 12.

RCC ADVISORY COMMITTEE

Chancellor has verbally committed to the Learning resource center, burn building & modular classrooms.

Clark Training Center, now has wireless capability. Laptops can be borrowed through CTC.

Ron Richmond, Hydraulics instructor at RCC is requesting Introduction to Fire Technology & Apparatus and Equipment as pre-requisites for Hydraulics.

RCC is establishing mandatory instructor workshop for adjunct instructors April 26, 28 & May 1 & 2.

FF1 Academy

Current academy in third week.

Using engine donated by Palm Springs. Class graduates May 20. 32 recruits enrolled.

The next academy application period starts July 3.

Alex Gregg will be moving to the Desert Training Officer for Riverside County and will be coordinating the Swift Water, Confined Space and Fire Control 3 programs.

Truck Academy

Steve was able to repair the two saws damaged during the last class. The \$1,400 repair estimate will not be necessary.

Discussion on County Fire request for additional spots. We'll make a decision next meeting.

COMMITTEES

County Chiefs

Chiefs goals for spending homeland security money are to make CTC a regional training center, training for USAR, updating the pharmaceutical cache in the County, funding CERT programs, establishing a USAR equipment cache.

Chief Gaines will be leading the County Hazmat Operational Group CHOG.

Other Colleges

COD is building a tower in cooperation with Riverside County Fire in the area Thousand Palms. COD is planning to start hosting fire related classes. This will transfer some load from RCC. Alex Gregg will be attempting to establish a relationship between RCTOA and COD.

State Fire Training

No report

So. Cal Tos

Meeting on April 4 in Newport Beach. wild land entrapment presentation.

Asset Committee

No Report.

UNFINISHED BUSINESS

Needs assessments, Strategic Plan

Will be handled at Workshop

Annual Workshop

April 5 & 6 at Pechanga. We have a \$1,600 commitment to reserve rooms at the hotel. Board has allocated \$5,000 for the workshop based on past practice for the event. Chief Jennings will be preparing an agenda for the event. Presently the Strategic Plan, Bylaws, Needs assessment and Finance/Assets. Board will meet at 0830, Monthly meeting at 0930. If you plan to attend contact Mike Jennings to confirm your reservation.

Infection Control Class with San Bernardino TOs

We received the \$1,000.00 check from San Bernardino TOs.

NEW BUSINESS

Annual report is due to County Chief's at next meeting. Get any input for the report to Phil Kelleher.

County Chiefs will be sending a position paper to RCC regarding the Measure C funding for Clark Training Center.

ROUNDTABLE

Murrieta

- Annual Barbeque on April 22, 2006
- Chief Armentrout Memorial Trap shoot June 11, 2006
- Received 23 applications for Fire Chief
- Testing for Fire Medic

Ellison

May 17th will be the Operational Area meeting for upcoming fire season.
Riverside City is hosting Cal-Chiefs in October.

Meeting adjourned at 1247

Next meeting is the Annual Workshop, April 5 & 6 in Pechanga.

Riverside County Training Officer's

Meeting Minutes July 12, 2006
California Rehabilitation Center, Norco

CALL TO ORDER

Meeting called to order by President Mike Jennings at 0907.
A quorum is recognized by a count of attendees.

Attendance

Ellison	Norco
Gregg	Riverside Co.
Diaz	Riverside Co.
Jennings	Murrieta
P. Kelleher	RCCD
Shoemaker	Corona
Esparza	Riverside
Soltz	RCCD
Avner	Palm Springs
VanNortrick	Cathedral City
Mulhall	Idyllwild

PRESENTATIONS

Chief Dennis Ellison provided a tour of the Old Norconian Hotel after the meeting.

MINUTES

June minutes were reviewed and approved.

TREASURER REPORT

Checking / Savings \$50,495.76
Total \$83,700.76
Accounts Receivable \$ 32,155.00

TRAINING CALENDAR

Driver Operator 1A/B, Still trying to find a site
Fire Control 3, JPA has awarded asbestos removal contract, should be ready to start classes in October (still tentative). The plan is to initial conduct instructor trainer classes to build in instructor cadre. Alex Gregg will be the lead on the project. The JPA will provide some building materials and logistical support for the project. One problem that has been discovered is that the condition of the buildings is poor. Many of the interior walls have been damaged.

Command 1C in Corona, September 11-15. Budget presented and approved, Motion by Esparza, 2nd by Gregg.

RS1 for County Fire, looking at January/February 2007. The next regularly scheduled T.O.s RS1 class is scheduled for October 16.

I400 will be presented in Riverside, July 26, 27, 28.

Serial Arson Class is still being developed.

Swift Water, four classes scheduled Weeks of Sept 11 & 18 and Oct 2 & 9. TOs will be purchasing 2 'Otter' rafts for use in the class.

Training Symposium in Fresno November 13 to 17

RCC ADVISORY COMMITTEE

Fire Tech Program

RCC will be providing a current letter of insurance

Working with Corona to provide more classes at their facility

Plans are moving forward on the new learning center at Clark

FF1 Academy

Application packets are now available online and are Due August 4th at 12:00.

RCC is in the process of purchasing 35 sets of turnout gear.

Distributed draft letter to County Chief's requesting apparatus donations for the academy.

Truck Academy

Open enrollment in September. Currently 28 request for 4 slots. Next academy is

November 6 to 17.

COMMITTEES

County Chiefs

The Chief's sent a letter to Dr. Vincent at RCC regarding public safety educational bond monies that the college is managing.

Riverside City is hosting the Cal-Chiefs conference in October.

Chief Warren (Corona) will be completing his term as Cal-Chiefs President. He will be replaced by Mark Revere (Novato FPD).

Other Colleges

College of the Desert – Phil Kelleher will be contacting Rick Post to discuss RCTOA co-sponsorship of classes with RCTOA.

San Jacinto – No report

State Fire Training

California Fire Chief's Association is hosting a conference to discuss State Fire Training.

It will be hosted in Riverside City on July 26, 27 & 28.

The CICC committee will reconvene on July 25.

So. Cal Tos

Will meet August 1st at Santa Fe Springs city hall, presentation on Campbell prediction system.

Asset Committee

RCTOA asset inventory sheets were distributed for review.

UNFINISHED BUSINESS

Flag Trailer Training - Still no movement on establishing a trailer orientation and instructor trainer classes.

Bio-Terrorism – Joan Danfifer with County Health will make a presentation at our next meeting.

College contract with RCC – Has been completed, waiting for the College Board to sign the document.

Workers Compensation – No answer back from Chiefs group. The matter was discussed further. Phil will attempt to clarify what the college health fee covers. Mike Jennings will check on insurance we can purchase for liability coverage.

The bylaws have been approved. We need to update the posted bylaws on the website.

New tires will be installed on the Swift Water Trailer this month.

NEW BUSINESS

ROUNDTABLE

Shoemaker - Corona's Firefighter Orals are occurring now. We expect to hire nine new firefighters in December. 2nd Ladder company will go into service in January '07.

Esparza – CICCIS is reconvening, if you have any concerns regarding CICCIS give input to Esparza. John Martinez is getting promoted to B/C.

Avner – Palm Springs had 7 structure fires last month.

Van Nortrick – Steve Sols left to Snow Mass, CO. Gary Turner (Ret. Montclair) is serving as interim Chief

Idyllwild – Went to a 48/96 work schedule. Hosting an I-400 in September.

Gregg – Has new contact information.

Jennings - Murrieta has a new Fire Chief, Paul Cristman from Brea.

Meeting adjourned at 11:54

Next meeting is August 9th, 2006 at the government building in Pechanga.

Riverside County Training Officer's Association

Meeting Minutes – August 9, 2006

Pechanga Government Center

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. There were not enough members present therefore, a quorum was not recognized.

ATTENDANCE:

Mike Jennings	Murrieta
Alex Gregg	Riverside County
Deano Esades	Pechanga
Bill Roth	Hemet
Steve Soltz	RCC
Craig Kodat	Riverside City
Phil De la Hoya	Riverside City
Holly Bow	RCC
Steve Diaz	RCC

PRESENTATIONS

A Public Health Bioterrorism Preparedness and Response presentation was made by Joan Danfifer and Steve Jensen from the Riverside County Department of Public Health. Joan explained their web-based training program and Steve showed off their Emergency Care Simulator Manikin. Joan is asking for our input in their development of a Learning Management System. They are meeting with their consultant in September. She can be reached at (951) 358-7100 or JDanfife@co.riverside.ca.us.

MINUTES

The July minutes were reviewed. Due to the lack of a quorum, they were not approved.

TREASURER'S REPORT

Checking / Savings	\$50,852.59
Accounts Receivable	\$27,310.00
Total	\$79,212.59

TRAINING CALENDAR

Driver Operator 1A and 1B – still work in progress
Fire Control 3 (Arnold Heights) – pending for October
Command 1C (Corona) – September 11-15

Rescue Systems 1 – for County Fire – progressing along
Serial Arson class – working through issues
I-400 – the class was cancelled
Training Symposium – Fresno – November 13-17

RCC FIRE TECH ADVISORY COMMITTEE

Fire Tech Program – no update
FF1 Academy – new academy starting shortly
Truck Academy – November 6-17 – get names into Steve Soltz ASAP.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – no report
Community Colleges - MSJC – getting ready for fall classes
- COD – wanting to establish Fire Tech program
State Fire Training – Mike Jennings attended workshop in Riverside in July and gave a briefing on it. Training needs were validated and it was very productive.
Southern Section TO's – recently held in Santa Fe Springs – received training on the Campbell Prediction System. Next meeting is October 3, 2006.
Asset Committee – Swift Water Rescue boats are in.

UNFINISHED BUSINESS

FLAG Trailer Training – ongoing
College Contract – ongoing
Bioterrorism Training – received during meeting
Worker's Compensation Coverage – appears to be going department specific.

NEW BUSINESS

None

ANNOUNCEMENTS / ROUNDTABLE

Alex Gregg – will be in Blythe the next 2 meetings – will not be able to attend.
Craig Kodat – Riverside City hiring 30 or so new firefighters and/or firefighter paramedics; new training tower is out to bid.
Deano Esades – Pechanga will have a new brush engine arriving within 30 days.
Mike Jennings – Murrieta has a new fire chief; they are opening a 5th engine to run out of an existing station.
Bill Roth – Hemet will be hiring 3 new firefighters.

ADJOURNMENT - meeting adjourned at 11:10 hours

NEXT MEETING – September 13 at **IDYLLWILD FIRE DEPARTMENT**

Riverside County Training Officer's Association

Meeting Minutes – October 11, 2006

Cathedral City Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings	Murrieta
Bill Roth	Hemet
Craig Kodat	Riverside City
Bill De la Hoya	Riverside City
Holly Bow	RCC
Steve Diaz	RCC
Phil Kelleher	RCC
Al Lott	Idyllwild
Denise Ellison	CDC
Dave Shoemaker	Corona
Mike Kelleher	Riverside County
Tony Mecham	Riverside County
Robert VanNortrick	Cathedral City
Mark Avner	Palm Springs

PRESENTATIONS

Tony Mecham introduced himself as the newly appointed B/C running the Training Division for the Riverside County Fire Department.

MINUTES

The September minutes were not available for review or approval.

TREASURER'S REPORT

Checking / Savings	\$70,910.50
Accounts Receivable	\$29,265.00

TRAINING CALENDAR

Driver Operator 1A and 1B – County Fire will allow the use of their training engines to be taken off of the Clark Training Center property to facilitate the class. We still need to identify a location with enough space to conduct the necessary rodeo events. Corona Fire offered the use of its property but we are hoping to find a location closer to Clark Training Center.

Fire Control 3 (Arnold Heights) – Tony Mecham advised that the project is moving forward. They are hoping to start the training this winter. They are planning on first hosting 3 Fire Control 3 Train-the-trainer classes and then start in with the regular Fire Control 3 training. There are homes available to other agencies for various types of training, contact Tony Mecham if interested.

Rescue Systems 1 – Starts Oct. 16 in Riverside. Class for Riverside County FD has not been scheduled yet.

Serial Arson class has been tentatively scheduled for April 17-20, 2007 in Corona.

PIO class has been canceled. It will be rescheduled later.

The SFT Ethics class will be available at the Training Officers' Symposium in Fresno – November 13-17, 2006.

Regional Instructor Orientation – questions about availability of this class. Holly will check with State Fire Training.

ICS-300 - December 18-20 at Clark Training Center.

RCC FIRE TECH ADVISORY COMMITTEE

Fire Tech Program – The lease has been approved to allow for the installation of portable classrooms at Clark Training Center.

College Unit Fees are being reduced.

FF1 Academy – Going well. Steve Diaz asked how the sponsorship/nomination process was working for the member agencies. The consensus was that it was working well.

Applicants for the Fire Academy have fallen off recently.

Review of Truck Academy student allocation for member agencies. All participating agencies in good standing receive 2 spots per academy except that County Fire receives 4 spots per academy. There has been a temporary agreement within the group to allow the County to assume the 2 spots that were freed up when Cabazon disbanded.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – Cal-Chief's conference in Riverside went well.

Community Colleges - College of the Desert is still struggling with a lack of fire service instructors. There are hopes that they will adopt a vocational instructor program. County Fire is planning to build a 6-story tower & training facility in Thousand Palms. The Confined Space and Trench classes currently taught at Kolmac will be relocated to that new facility.

State Fire Training – So. Cal. TOs group will be meeting with the Level 1 group in Sacramento to discuss alternative delivery systems for level 1 classes.

Southern Section TO's – Symposium in Fresno, November 13 to 17.

Asset Committee – On September 12, Mike Jennings sent out an inventory of RCTOA property. Please review any forward any additions to Deano Esades.

UNFINISHED BUSINESS

FLAG Trailer Training – Fire Control 4A & B Train-the-Trainer class will be scheduled after the first of the year. Riverside County has regular FC 4A/B classes scheduled January 5, February 16, March 30 and April 27 of 2007.

College Contract – Waiting to hear back from RCC.

Liability Insurance – No Update.

Nominations Committee – Mike Kelleher and Deano Esades are the nominations committee. Vice President and Treasurer are up for election this year. Both incumbents Bill Roth and Alex Gregg have been nominated. Contact Mike or Deano if you have additional nominations. Elections will be held at the November meeting.

NEW BUSINESS

CICCS – Review of the committee's certification and qualification process. All agencies are encouraged to participate. It was reported that CDF & USFS fire suffered a 45% unable to fill rate on request for overhead personnel.

ANNOUNCEMENTS / ROUNDTABLE

Avner, Palm Springs will be hiring 8 new firefighters in January.

Ellison, CRC needs a new Captain.

VanNortric, Cathedral City has hired Bill Soqui as the new Fire Chief. He came from Santa Clara FD. Hiring 6 new medics on October 21st. 3 of 4 of the most recently hired medics did not pass probation. Cathedral City will be going to dark blue uniform shirts soon.

Lott, Idyllwild has established a new LT program. Contact Al Lott for more information. Kodat, Riverside City invited 650 individuals to a test for firefighter. 450 showed up for the test, 41 of which were medics. They are hoping to hire about 30 firefighters from this list.

Mecham, CDF Firefighter Academy is moving to Clark Training Center. Chief Mecham has been meeting with the Riverside Sheriff attempting to provide more representation for the needs of area fire agencies at Clark Training Center. The Air Force will be disconnecting the electrical power to the training facility soon. New electrical infrastructure will have to be installed but it's not yet clear how this will happen.

ADJOURNMENT - meeting adjourned at 11:20 hours

NEXT MEETING – November 8, 2006 at Murietta Fire Department

Riverside County Training Officer's Association

Meeting Minutes – December 13, 2006

Palm Springs Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0932. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings	Murrieta
Bill Roth	Hemet
Craig Kodat	Riverside City
Bill De la Hoya	Riverside City
Holly Bow	RCC
Phil Kelleher	Morongo
Denise Ellison	CDC
Dave Shoemaker	Corona
Mark Avner	Palm Springs
Steve Soltz	RCC
Frank DeBoer	Norco
Deano Esades	Pechanga
Alex Greg	Riverside County/CDF

PRESENTATIONS

None

MINUTES

The November minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$62,282.94
Accounts Receivable	\$35,990.00
Total	\$98,192.94

TRAINING CALENDAR

Driver Operator 1A and 1B – Phil Kelleher would like to host the class at the old Morongo Casino. We are still waiting on dates to be set.

Fire Control 3 (Arnold Heights) – The RCC Fire Academy had a class scheduled for the week of December 11th. That class was cancelled due a new issue concerning property ownership which may jeopardize the entire project. It is unknown when this new issue will be resolved. The Fire Academy was able to relocate the class to an acquired structure in Cathedral City.

Rescue Systems 1 – Class for Riverside County FD has been canceled. An open class is scheduled in April.

Low Angle Rescue scheduled for February 2nd to 4th.

Serial Arson class has been scheduled for April 17-20, 2007 at Corona.

The SFT Ethics is scheduled for February 20th at Clark. RCTOA instructors will have priority to register for this class.

ICS-200 – February 26 & 27 at Corona.

Prevention 1A & B March 12-16 & April 2-6 at Corona

RCC FIRE TECH ADVISORY COMMITTEE

Fire Tech Program – There is presently no director for the Fire Tech program. RCC is attempting to fill the position.

The college will be requiring the use of ‘Web Advisor’ which is a web based application for recording class attendance and grades. Instructors should familiarize themselves with the process.

FF1 Academy – Graduation is Saturday December 16th, 10am at Landis Auditorium on the Riverside RCC campus.

Truck Academy – Steve is seeking information of smoke machines. He is having some trouble with the Roscoe machines he has been using. A question has come up about State certification for the Truck Academy. State Fire Training is claiming that they don’t offer a certificate for that topic although certs have been issued for many of our past classes.

Riverside City’s tower is going to be unavailable during a constructor project. Some Truck Academy topics may go to Corona in the interim.

COMMITTEE / ORGANIZATION REPORTS

Chief’s Association – No meeting in November.

Community Colleges – Ground breaking for new tower in Thousand Palms should begin soon. They are still working out instructor qualification issues.

San Jacinto College – Program is going well. Steve Soltz is now teaching with their program.

So Cal TOs – Next meeting February 6th in Bakersfield. The April 3rd meeting will be in Orange County and will review wildland entrapment.

State Fire Training – Meet with the Northern & Southern TO’s at the Fresno Conference to discuss curriculum updates, Future Plans, and issues with the book store. SFT wants to incorporate NFPA standards into new curriculum updates.

Asset Committee – No update

UNFINISHED BUSINESS

FLAG Trailer Training – No Update

College Contract – No Update. Mike Jennings will contact Bill Vincent with RCC to follow-up.

Liability Insurance – No Update.

NEW BUSINESS

Proposal to have Target Safety Co. make a 30 minute presentation at one of our meetings. The group accepted the proposal and Craig Kodat will attempt to schedule it for the February meeting in Riverside. Target Safety provides web based training programs.

The draft 2007 meeting schedule was presented and reviewed. It will be finalized next meeting.

ANNOUNCEMENTS / ROUNDTABLE

Avner, Palm Springs will be starting an academy for 5 recruits.

Gregg, County Fire is attempting to acquire new facilities on site at Clark Training Center. This will include modular offices/classrooms and a training tower made of conex boxes. Construction should start by March.

Kelleher, P., Requested info on training records software and salary survey information. The Morongo tribe is hoping to implement an ALS program.

Esades, Pechanga will be providing ALS starting in July of 2007. They will be hiring 6 firefighter/medics and sending some of their current personnel to medic school.

DeBoer, Norco will be hiring 2 firefighter/medics in February.

DeLaHoya, Construction started on new EOC. Riverside has a number of promotional exams scheduled. Riverside plans on 30 new hires and a new station by April.

Shoemaker, Corona has 9 recruits in an academy now that are scheduled to graduate January 6th. A 2nd Ladder is going in service in January. A number of promotional exams are coming up.

Jennings, Murrieta is plans to open a 5th station by July of 2007.

ADJOURNMENT - meeting adjourned at 11:34 hours

NEXT MEETING – January 10, 2007 at Corona Fire Department

Riverside County Training Officer's Association

Meeting Minutes – January 10, 2007

Corona Fire Department

CALL TO ORDER

The meeting was called to order by President Mike Jennings at 0930. A quorum was recognized by the count departments represented.

ATTENDANCE:

Mike Jennings	Murrieta
Craig Kodat	Riverside City
Bill De la Hoya	Riverside City
Holly Bow	RCC
Phil Kelleher	Morongo
Mike Kelleher	Riverside County/CDF
Denise Ellison	CDCR
Dave Shoemaker	Corona
Steve Soltz	RCC
Mark Gilman	Norco
Alex Greg	Riverside County/CDF
Steve Diaz	Riverside/CDF
Robert Van Nortrick	Cathedral City
Mark Avner	Palm Springs

PRESENTATIONS

None

MINUTES

The December 2006 minutes were reviewed and approved.

TREASURER'S REPORT

Checking / Savings	\$74,225.33
Accounts Receivable	\$28,915.00
Total	\$103,104.33

The procedures are being adjusted to resolve the A/R issue with Riverside County Fire.

TRAINING CALENDAR

Driver Operator 1A and 1B – Working on plans to host the classes at the old Morongo Casino. There will be two presentations for each class. Dates should be announced prior to June.

Fire Control 3 (Arnold Heights) – Issues still have not been resolved between JPA and the property owner.

Rescue Systems 1 – An open class is scheduled in Corona in April. There was discussion about State Fire Training now requires Low Angle Rescue class as a prerequisite for RS-1. If this is the case, the academy will no longer present RS-1 but may present the Low Angle class instead.

Low Angle Rescue scheduled for February 2nd to 4th.

Multiple Arson/Serial Arson in Corona, April 17-20, Cost \$110. This will be Presented by Doug Allen.

NWCG, Fire Cause & Origin, Hoping to get college curriculum approved and schedule the class.

The SFT Ethics is scheduled for February 20th at Clark. RCTOA instructors will have priority to register for this class.

ICS-200 – February 26 & 27 at Corona.

Prevention 1A & B March 12-16 & April 2-6 at Corona

Hazmat FRO, February 24 & 25, \$45

Fire Control 4 A&B, February 16 in Indio, March 30 at CTC, April 13 at CTC and April 20th in Indio.

RCC FIRE TECH ADVISORY COMMITTEE

Hiring for a new RCC Director of Fire Tech closed on January 9.

RCC will be using online registration students. A link to the instructions can be found on the RCTOA website.

FF1 Academy – Academy 13 starts February 26. 27 recruits have registered. They can accommodate 32 recruits. The Pablo Cerda award has been established for the Academy. One student will be selected to receive the award from each academy.

Truck Academy – The current academy is underway. There are 32 students attending. March academy is full. The academy needs tower space on March 14 & 16 for Salvage and Scenarios.

COMMITTEE / ORGANIZATION REPORTS

Chief's Association – Discussion on County Wide Communications, AMR has upgraded communications in all their units.

Community Colleges – Plans for moving forward for new tower in Thousand Palms.

San Jacinto College – Fall classes start soon.

So Cal TOs – Next meeting February 6th in Bakersfield. The April 3rd meeting will be in Orange County and will review wildland entrapment.

State Fire Training – No report.

Asset Committee – No update

UNFINISHED BUSINESS

FLAG Trailer Training – No Update

College Contract – No Update. Mike Jennings will contact Bill Vincent with RCC to follow-up.

Liability Insurance – Chief Jennings Requested a quote from a provider.

Workshop - Will be one day on April 11th at Morongo. Topics will be budget and SFT/NWCG issues. Phil Kelleher will order T-Shirts (Red).

New meeting schedule - verified.

NEW BUSINESS

Riverside County Arson Taskforce is up and running again. Participating agency reps should contact Ron Beverly at Palm Springs Fire. The Arson Taskforce is part of the Fire Prevention Officers organized under the County Fire Chiefs' Association.

Many of our classes have been denied by State Fire Training. Motion to create a Committee to move FSTEP Classes to NWCG

Doug Allen would like RCTOA to purchase finger printing supplies for Investigation 1B. Consensus was to allow that

The old hospital at March Air Base is being offered to County Fire. They are hoping to use the building for high rise training.

ANNOUNCEMENTS / ROUNDTABLE

Avner, Palm Springs in the middle of a 4-week academy.

De LaHoya, 25 people in backgrounds preparing for new hiring. New construction on the new tower is going on.

Shoemaker, Corona recruit academy graduated on January 6. Corona's Ladder 7 is in now in service.

Soltz – Improvements at Clark may involve moving the roof props.

Jennings, Murrieta is plans to open a 5th station by July of 2007. Training Captain approved. They will be hiring 12 new firefighters.

ADJOURNMENT - meeting adjourned at 11:49 hours

NEXT MEETING – February 14, 2007 at Riverside Fire Department.